1. **INTRODUCCIÓN**

El presente trabajo busca cumplir con lo plasmado en el Artículo 139 de la Ley Orgánica Municipal para el Estado de Guanajuato, que mediante de sus diversas fracciones, indica las atribuciones de la Contraloría Municipal, en este caso la del municipio de Ocampo, Guanajuato.

La Contraloría Municipal, se define como un Órgano Interno de Control encargado de la evaluación de la gestión municipal, desarrollo administrativo, así como el control de los ingresos, egresos, manejo, custodia y aplicación de los recursos públicos; su finalidad, es de prevenir, corregir, investigar y, en su caso, sancionar actos y omisiones que pudieran constituir responsabilidades administrativas. El apoyo de la Contraloría Municipal, será de suma importancia para alcanzar mejores resultados, evitar malas prácticas, mitigar riesgos y no dar espacio a la corrupción. De igual forma; es de considerar que este Organismo, debe ser autónomo y de gestión, con el compromiso de establecer un control interno eficaz mediante la corresponsabilidad del Órgano de Gobierno y de las dependencias municipales.

Otro punto fundamental para el control interno, es la Contraloría Social; que a través de los comités de programas sociales y los comités de obra pública; participan organizadamente, llevan a cabo tareas de vigilancia, dan seguimiento y evalúan los programas, proyectos y la ejecución de las obras públicas. Así mismo, efectuará auditorias las cuales se llevaran a cabo para el buen funcionamiento de la administración pública. Dando seguimiento a las denuncias y quejas que el Pueblo transmite, para mejorar como municipio y así, poder tener un mejor control de la Administración Pública. Si trabajamos en equipo, sociedad y gobierno, sin duda se forjará un mejor desarrollo para el Municipio de Ocampo, Guanajuato.

1. **MARCO DE REFERENCIA.**

**Contralor Municipal**

De acuerdo a nuestro Reglamento Interior de la Contraloría Municipal, artículo 5 estipula que; “Para el ejercicio de las atribuciones, y el despacho de los asuntos jurídicos, que le competen la Contraloría, contara con un titular denominado: Contralor Municipal.

Actividades y funciones.

De acuerdo con el artículo 139, de la Ley Orgánica Municipal para el Estado de Guanajuato, son atribuciones del Contralor Municipal:

* Presentar al Ayuntamiento durante el mes de enero el Plan de Trabajo y el programa de auditorías y revisiones anuales, así como el Presupuesto que habrá de ejercer para el cumplimiento de dicho plan y programa.
* Establecer, dirigir, coordinar y operar el sistema municipal de control de la gestión gubernamental Municipal, la evaluación del gasto público respecto del presupuesto de egresos e ingresos y la vigilancia de los recursos patrimoniales.
* Presentar bimestralmente al H. Ayuntamiento un informe de las actividades de la Contraloría Municipal señalando las observaciones que se hayan realizado en el ejercicio de su función.
* Vigilar que las adquisiciones, enajenaciones y arrendamiento de los bienes muebles e inmuebles que realice el ayuntamiento y la prestación de servicios públicos municipales, se supediten a lo establecido a la ley y los reglamentos.
* Vigilar que la obra pública municipal se ajuste a las disposiciones de la Ley de Obra Pública y Servicios relacionados con las mismas para el Estado y los Municipios de Guanajuato.
* Conocer, investigar y sancionar las conductas que puedan constituir responsabilidades administrativas, así como substanciar los procedimientos correspondientes conforme a lo establecido en la Ley de Responsabilidades Administrativas para el Estado de Guanajuato.
* Vigilar el cumplimiento de la Ley para el Ejercicio y Control de los Recursos Públicos para el Estado de Guanajuato por parte de los servidores públicos municipales.
* Implementar las acciones que acuerde el Sistema Estatal Anticorrupción y atender las políticas de coordinación con las autoridades que integren el Comité Coordinador del Sistema Estatal Anticorrupción.
* Vigilar que el desempeño de las funciones de los servidores públicos municipales, se realice conforme a la Ley, los reglamentos respectivos y el Código de Ética.
* Emitir las recomendaciones que promuevan el desarrollo administrativo del municipio, mismas que deberán ser atendidas en tiempo y forma por los Servidores Públicos a los cuales vayan dirigidas.
* Establecer mecanismos de prevención de conductas que pudieran constituir responsabilidades administrativas, previniendo actos de corrupción y fomentando la transparencia en la función pública.
* Proponer y aplicar normas y criterios en materia de control y evaluación, que deban observar las dependencias y entidades de la administración pública municipal a efecto de prevenir el uso indebido del patrimonio municipal y la distracción de los fines públicos del municipio.
* Verificar que la administración pública municipal, cuente con el registro, catalogo e inventario actualizado de los bienes muebles e inmuebles del municipio.

**AUDITORIA**

De acuerdo con el artículo 13 del Reglamento Interior de la Contraloría, el área de Auditoria, es respecto a lo contable y financiero, teniendo en cuenta;

Actividades y funciones.

* Realizar supervisiones contables periódicas a las diferentes dependencias de la administración.
* Supervisar físicamente las compras o apoyos otorgados con recursos de la cuenta pública municipal.
* Establecer sistemas de información, control y seguimiento de recomendaciones y observaciones derivadas de las revisiones.
* Verificar el inventario actualizado de los bienes muebles e inmuebles propiedad del municipio.
* Realizar supervisiones a las nóminas del personal administrativo.
* Revisión mensual de la cuenta pública municipal.
* Vigilar las compras y enajenaciones que realizan las dependencias.
* Solicitar a cualquier dependencia municipal la documentación correspondiente, para poder efectuar su labor de revisión, fiscalización y Control.

**EVALUACIÓN Y CONTROL DE OBRA PÚBLICA**

Tendrá las siguientes actividades y funciones:

* Verificar que la obra pública municipal se esté realizando se apegue a lo dispuesto en la Ley de Obra Pública para el estado y los Municipios de Guanajuato;
* Realizar recorridos de supervisión preventiva en las obras;
* Vigilar que los contratos de obras públicas estén apegados a derecho;
* Verificar el cumplimiento de plan de inversión anual de obra pública;
* Verificar los estados financieros y técnicos de la cuenta pública de obras en proceso;
* Vigilar las garantías relativas al cumplimiento de los contratos de obras públicas;
* Requerir la documentación necesaria para el debido cumplimiento del trabajo de cada dependencia pública;
* Efectuar auditoria a las obras públicas que crea conveniente.
* Realizar supervisiones, revisiones y fiscalizaciones de la aplicación de los programas sociales que se lleven a cabo con recursos federales, estatales y municipales;
* Coordinar un mecanismo de capacitación a comités de las diferentes obras y/o acciones que realicen las diferentes dependencias municipales;
* Vigilar la elección de los beneficiarios de los programas sociales de que promuevan las dependencias municipales;
* Informar los resultados obtenidos de sus revisiones, supervisiones y fiscalizaciones para que se le dé el seguimiento que corresponda.
* Promover la suficiencia, oportunidad y utilidad de los recursos.
* Apoyar en la solicitud de información que requiera la Auditoría Superior del Estado, para efectos de control y evaluación.
* Combatir y prevenir la corrupción e impunidad.
* Establecer mecanismos para el seguimiento y control de los programas de los programas sociales.
* Solicitar a los responsables de los programas información con respecto a los avances físico-financieros, para integración de informes.
* Evaluar la efectividad con que se alcanzan las metas y objetivos.
* Fortalecer las acciones de participación social mediante la promoción de la "Contraloría Social".

**QUEJAS, DENUNCIAS Y SUGERENCIAS**

El plan de trabajo **enero-diciembre 2023**, del área **Quejas, denuncias y sugerencias**, perteneciente a la Contraloría Municipal, en fundamento del Reglamento Interno de la misma, tiene como objetivo buscar las medidas necesarias para que la población de Ocampo, Guanajuato, se acerque al departamento y conozca las facultades y obligaciones que tenemos los servidores públicos para con ellos.

Otro de los objetivos del presente, es hacerle ver a la ciudadanía, que el Municipio cuenta con un departamento competente para hacer valer que todos los servidores públicos se rijan con un comportamiento concorde a la ley, y en caso contrario, que la población está amparada para proceder contra ellos en la medida que se requiera.

**Actividades**

* + Atender las quejas, denuncias y sugerencias que se presenten en esta área.
  + Dar seguimiento a todas las que procedan.
  + Reactivar el buzón de Quejas y Denuncias ciudadanas.
    - Revisión mensual del buzón.
  + Hacer volantines informativos para la población del Municipio, con el fin de que conozcan esta área y puedan acudir a ellos en caso necesario.
  + Hacer uso de las redes sociales para que aun más personas sepan a dónde acudir en caso de ser víctima de un mal trato o servicio por parte de algún servidor público perteneciente a la Administración 2021-2024 de Ocampo, Guanajuato.
  + Asistir a las capacitaciones que permitan enriquecer el conocimiento, para brindar un mejor servicio a la ciudadanía.

**AUXILIAR EN CONTRALORIA**

* Apoyar en las supervisiones a la obra pública.
* Apoyo en la organización de documento requeridos;
* Integrar el archivo de documentos para su fácil localización;
* Orientar a la ciudadanía cuando le requieran alguna información sobre contraloría Municipal;
* Apoyar en las revisiones que se le encomienden.

**DEPARTAMENTO DE ASUNTOS JURÍDICOS**

Detectar y sancionar responsabilidades administrativas y hechos de corrupción en que incurran los sujetos obligados conforme a la Ley de Responsabilidades Administrativas para el Estado de Guanajuato. Cuando se trate de faltas administrativas calificadas como no graves.

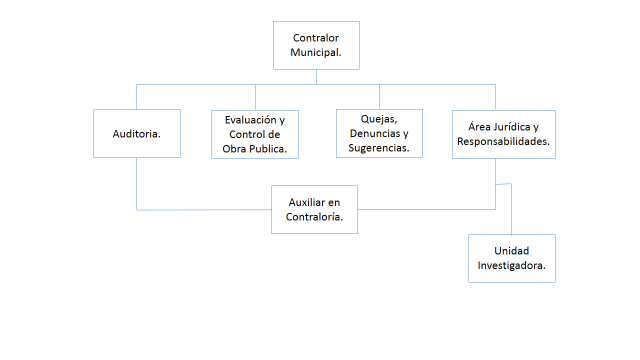
El departamento de Asuntos Jurídicos, estará conformado por la autoridad investigadora, por la autoridad sustanciadora y resolutoria.

La autoridad investigadora, tendrá las siguientes funciones y actividades:

* Deberán observar los principios de legalidad, imparcialidad, objetividad, congruencia, verdad material y respeto a los derechos humanos. Igualmente, incorporarán a sus investigaciones, las técnicas, tecnologías y métodos de investigación que observen las mejores prácticas internacionales.
* La investigación iniciará de oficio, por denuncia o derivado de las auditorías practicadas por parte de las autoridades competentes o, en su caso, de auditores externos. Las denuncias podrán ser anónimas. En su caso, las autoridades investigadoras mantendrán con carácter de confidencial la identidad de las personas que denuncien las probables infracciones.
* Tendrá acceso a la información necesaria para el esclarecimiento de los hechos, con inclusión de aquélla que las disposiciones legales en la materia consideren con carácter de reservada o confidencial, siempre que esté relacionada con la comisión de infracciones a que se refiere esta Ley, con la
* obligación de mantener la misma reserva o secrecía, conforme a lo que determinen las leyes.
* Podrá ordenar la práctica de visitas de verificación, las cuales se sujetarán a lo previsto en el Código de Procedimiento y Justicia Administrativa para el Estado y los Municipios de Guanajuato.
* Podrá solicitar información o documentación a cualquier persona física o moral con el objeto de esclarecer los hechos relacionados con la comisión de probables faltas administrativas.
* Concluidas las diligencias de investigación, la autoridad investigadora procederá al análisis de los hechos, así como de la información recabada, a efecto de determinar la existencia o inexistencia de actos u omisiones que la ley señale como falta administrativa y, en su caso, calificarla como grave o no grave. Una vez calificada la conducta en los términos del párrafo anterior, se incluirá la misma en el Informe de Probable Responsabilidad Administrativa y este se presentará ante la autoridad substanciadora a efecto de iniciar el procedimiento de responsabilidad administrativa.
* Cuando determine que de los actos u omisiones investigados se desprenden tanto la comisión de faltas administrativas graves como no graves por el mismo servidor público, por lo que hace a las Faltas administrativas graves substanciarán el procedimiento en los términos previstos en la Ley, a fin de que sea el Tribunal el que imponga la sanción que corresponda a dicha falta. Si el Tribunal determina que se cometieron tanto faltas administrativas graves, como faltas administrativas no graves, al graduar la sanción que proceda tomará en cuenta la comisión de éstas últimas.
* Recibir, radicar y dar seguimiento a las denuncias administrativas del órgano de Fiscalización Superior y demás dependencias Estatales Federales;
* Brindar asesoría jurídica a la ciudadanía de forma gratuita en asuntos que competen a la Contraloría.
* Realizar las notificaciones personales o de cualquier otro tipo que requiera la Contraloría Municipal.
* La Autoridad sustanciadora y Resolutoria tendrá las siguientes funciones y actividades:
* Sustanciar los Procedimientos de Responsabilidad administrativa en apego a lo dispuesto en la Ley de Responsabilidad Administrativa de los Servidores Públicos para el Estado de Guanajuato

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* 1. **MARCO JURÍDICO.**
* Constitución Política de los Estados Unidos Mexicanos.
* Código Fiscal de la Federación.
* Constitución Política del Estado de Guanajuato.
* Código Fiscal para el Estado de Guanajuato.
* Código Penal del Estado de Guanajuato.
* Código de Procedimientos y Justicia Alternativa para el Estado y los Municipios de Guanajuato.
* Código de Ética de la Contraloría Municipal.
* Ley de Fiscalización Superior del Estado de Guanajuato.
* Reglamento de la Ley de Fiscalización Superior del Estado de Guanajuato.
* Reglamento Interior de la Auditoria Superior del Estado Guanajuato.
* Ley General de Responsabilidades Administrativas.
* Ley del Trabajo de los Servidores Públicos al Servicio del Estado y los Municipios.
* Ley de Responsabilidades Administrativas de los Servidores Públicos del Estado de Guanajuato y Municipios.
* Ley Orgánica Municipal para el Estado de Guanajuato.
* Reglamento para la Entrega Recepción de la Administración Municipal de Ocampo Guanajuato.
* Reglamento Orgánico de la Administración Pública Municipal de Ocampo Guanajuato.
* Reglamento Interno de la Contraloría Municipal de Ocampo Guanajuato.
  1. **ORGANIGRAMA.**



Cabe mencionar que las actividades a realizar por parte de este Órgano Interno de Control dependen en su mayoría del desarrollo de las diferentes dependencias de la administración pública, las cuales se basan en la implementación y aplicación de programas municipales o en su defecto en coordinación con el Gobierno Estatal y Federal, la supervisión de las obras públicas, revisión de la cuenta pública, cumplir con el Código de ética del Municipio y dar seguimiento a los acuerdos del H. Ayuntamiento.

1. **FILOSOFÍA**
   1. **VALORES.**

* **Transparencia:** Informar a la sociedad sobre las decisiones, resoluciones, reglamentación y acciones tomadas por el Gobierno Municipal.
* **Ética:** El comportamiento del personal de la Contraloría debe ser de acuerdo a las normas y costumbres, conducirse de manera respetuosa ante cualquier situación.
* **Honestidad:** Conducir nuestras acciones de acuerdo a las normas legales y éticas profesionales, pero sobre todo, dirigirnos con veracidad.
* **Imparcialidad:** Las acciones de la Contraloría se guiarán de acuerdo a la Ley y sus Reglamentos aplicados al caso concreto, mostrándose de manera neutral entre las partes.
* **Justicia**: Ser justo no se debe limitar a la aplicación tajante de la normatividad aplicable, pues todo conflicto requiere un particular estudio, y no solo de las acciones finales, sino también de la motivación de los individuos para emprender dichas actividades.
* **Profesionalismo:** Contar con personal preparado para atender y dar respuesta a las inquietudes de la ciudadanía.
* **Objetividad:** Corresponde a la Contraloría buscar siempre un fin adecuado a los procesos que emprenda, siguiendo las guías y directrices que le permitan eliminar apreciaciones personales que puedan poner en peligro la imagen propia y la integridad de los demás.
* **Responsabilidad:** Actuar conforme a los preceptos legales aplicables, así como en los tiempos procesales marcados por ellos, respaldando nuestras acciones con fundamentos claros y precisos.
  1. **MISIÓN**

Supervisar y vigilar la correcta aplicación de los recursos públicos, así como la evaluación de la actuación de los servidores públicos en ejercicio de sus funciones administrativas y operativas, a fin de que se desarrolle en un marco de legalidad, honestidad y trasparencia.

* 1. **VISIÓN.**

Somos una dependencia que garantiza a la ciudadanía el adecuado ejercicio de los recursos públicos del municipio de Ocampo, mediante la implementación de las medidas preventivas y correctivas que involucran a la ciudadanía.

1. **Diagnostico**

La Contraloría, como organismo perteneciente a la Administración Pública Municipal de Ocampo, Gto., desde su fundación, se ha encargado de brindar y ejecutar los actos tendientes a llevar el apego a la ley de los funcionarios que conforman las diferentes dependencias y entidades centralizadas o descentralizadas, incluyendo el control, vigilancia e inspección de los recursos públicos de las mismas, así como atender de manera efectiva y amable a la ciudadanía. Este departamento desde sus inicios se encuentra en el edificio construido entre los años 1933 – 1934 ubicado en calle Morelos #108, zona centro de Ocampo, Gto., **siendo este en su fundación una escuela primaria.**

En la actualidad el problema principal que presenta el departamento de Contraloría Municipal es la reglamentación interna con la que se cuenta actualmente, los procesos para realizar las auditorias y procedimientos administrativos quedaron obsoletos. Es indispensable la actualización del Reglamento Interno de la Contraloría Municipal, a su vez el Reglamento Orgánico y fortalecer la plantilla de personal de La Contraloría, para poder estar en condiciones de cumplir con los objetivos planteados en el Plan de Trabajado del ejercicio 2022.

1. **Objetivos**
2. Ser un órgano de control que ayude a prevenir y corregir las irregularidades para la trasparencia en la aplicación de los recursos humanos y materiales públicos, por medio de revisiones administrativas periódicas que fomenten la rendición de cuentas sanas.
3. Vigilar que el desempeño de los servidores públicos se realice con apego a la normatividad establecida, con el fin de brindar una mejor atención a la ciudadanía, y que además, contribuya en vinculación con cada una de las dependencias municipales a un funcionamiento eficaz y transparente del municipio.
4. Dar seguimiento a las denuncias y quejas derivadas del desempeño de los servidores públicos, apegándonos a los ordenamientos legales que correspondan a cada caso.
   1. **Objetivos generales**
      1. Observar el apego a las leyes, reglamentos y disposiciones de las autoridades municipales.
      2. Verificar el cumplimiento del Plan Municipal de Desarrollo, del Programa de Gobierno Municipal y los Programas derivados del Programa de Gobierno Municipal;
      3. Vigilar la correcta aplicación del gasto público, recomendando las medidas de austeridad racionalidad y disciplina que crea convenientes para regular el uso de los recursos públicos;
      4. Brindar a la ciudadanía la oportunidad de expresarse respecto al servicio recibido por los servidores públicos mediante un sistema de quejas, denuncias y sugerencias.
      5. Actualizar reglamentos de la Contraloría Municipal
      6. Informar periódicamente al Ayuntamiento del resultado de las auditorias, evaluaciones y revisiones practicadas, proponiendo las medidas preventivas y correctivas que procedan, a su consideración.
      7. Supervisar la obra pública, para que esta sea de buena calidad.
      8. promover las medidas necesarias para corregir las deficiencias de las dependencias y entidades de la administración pública municipal, Por medio de revisiones, supervisiones y auditorias periódicas.
      9. Lograr que la ciudadanía tenga una mayor participación en temas de la Contraloría Social.
      10. Realizar revisiones, supervisiones y fiscalizaciones a la aplicación de los programas sociales que lleven a cabo las Dependencias Municipales con recursos Federales, Estatales o Municipales;
   2. **Líneas de acción.**

* Iniciar los procedimientos de responsabilidad administrativa que remita la ASEG o aquellos que se desprendan por quejas o denuncias que den a conocer en la Contraloría Municipal.
* Recepción de queja, denuncia y/o sugerencia que brindan las personas del pueblo.
* Identificación de mecanismos para el servicio de atención de todas las quejas y las denuncias que lleguen en contra de los servidores públicos.
* Implementación de revisiones y auditoría integral aplicada a los entes públicos de la administración municipal en materia administrativa y financiera.
* Implementación de auditoria y revisiones al cumplimiento de los procesos de obra pública de los entes públicos de la administración municipal.
* Implementar revisiones y supervisiones a la correcta aplicación de los programas sociales.

1. **PROGRAMAS, PROYECTOS, INDICADORES Y METAS.**

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V2. Procedimientos de responsabilidad iniciados en el 2023 | | | Anual | Procedimiento | 100% | Enero a diciembre 2023 | Mayor o igual a 100% | Mayor o igual a 80% y menor a 100% | Menor a 80% |  | |  | | |  | | |  | **Línea base** | | | | | **Meta y periodo de cumplimiento.** | | | | | | |  | |  | | |  | |  | **Valor** | | **Año** | **Periodo** | | **Valor** | | **Año** | | **Periodo** | |  | |  | | |  | | |  |  | |  |  | | 100% | | 2023 | | Enero a diciembre | |  | |  | | |  | | |  | **Fuente de información y medios de verificación** | | | | | | | | | | | |  | |  | | |  | |  | **Variable 1** | | | | | | | | | | | |  | |  | | |  | |  | **Nombre:** | | | | | Procedimientos de responsabilidad concluidos en el 2023 | | | | | | |  | |  | | |  | |  | **Descripción de la variable:** | | | | | Se refiere a todos los procedimientos concluidos en el 2023 | | | | | | |  | |  | | |  | |  | **Unidad de medida:** | | | | | Procedimiento | | | | | | |  | |  | | |  | |  | **Fuentes (Medios de verificación)** | | | | | PRAS realizados en la Contraloría. | | | | | | |  | |  | | |  | |  | **Frecuencia:** | | | | | Anual | | | | | | |  | |  | | |  | |  | **Desagregación geográfica:** | | | | | Municipio de Ocampo | | | | | | |  | |  | | |  | |  | **Método de recopilación de datos:** | | | | | Expedientes | | | | | | |  | |  | | |  | |  | **Fecha de disponibilidad de la información:** | | | | | Anual | | | | | | |  | |  | | |  | |  | **Variable 2** | | | | | | | | | | | |  | |  | | |  | |  | **Nombre:** | | | | | Procedimientos de responsabilidad iniciados en el 2023. | | | | | | |  | |  | | |  | |  | **Descripción de la variable:** | | | | | Se refiere a todos los procedimientos iniciados en el 2023 | | | | | | |  | |  | | |  | |  | **Unidad de medida:** | | | | | Procedimiento. | | | | | | |  | |  | | |  | |  | **Fuentes (Medios de verificación)** | | | | | PRAS realizados en la Contraloría. | | | | | | |  | |  | | |  | |  | **Frecuencia:** | | | | | Anual | | | | | | | . | |  | | |  | |  | **Desagregación geográfica:** | | | | | Municipio de Ocampo | | | | | | |  | |  | | |  | |  | **Método de recopilación de datos:** | | | | | Expedientes | | | | | | |  | |  | | |  | |  | **Fecha de disponibilidad de la información:** | | | | | Anual | | | | | | |  | |  | | |  | |  | **Autorizado** | | | | | **Validado** | | | | | | |  | |  | | |  | |  |  | | | | |  | | | | | | |  | |  | | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | | |

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V2. Numero de servidores públicos de la administración pública municipal | | | Anual | Persona | 10% | Enero a diciembre 2023 | Mayor o igual a 10% | Mayor o igual a 5% y menor a 10% | Menor a 0% |  | |  | | |  | **Línea base** | | | | | **Meta y periodo de cumplimiento.** | | | | | | |  | |  | |  | **Valor** | | **Año** | **Periodo** | | **Valor** | | **Año** | | **Periodo** | |  | |  | | |  |  | | 2023 | Enero a diciembre | | 10% | | 2023 | | Enero a diciembre | |  | |  | | |  | **Fuente de información y medios de verificación** | | | | | | | | | | | |  | |  | |  | **Variable 1** | | | | | | | | | | | |  | |  | |  | **Nombre:** | | | | | Numero de servidores públicos que conocen su responsabilidad. | | | | | | |  | |  | |  | **Descripción de la variable:** | | | | | Se refiere a los servidores públicos que demostraron conocer sus atribuciones | | | | | | |  | |  | |  | **Unidad de medida:** | | | | | Personas | | | | | | |  | |  | |  | **Fuentes (Medios de verificación)** | | | | | Informe bimestral. | | | | | | |  | |  | |  | **Frecuencia:** | | | | | Informe anual. | | | | | | |  | |  | |  | **Desagregación geográfica:** | | | | | Municipio de Ocampo | | | | | | |  | |  | |  | **Método de recopilación de datos:** | | | | | Informes u oficios de resultados a través de la Unidad de Transparencia | | | | | | |  | |  | |  | **Fecha de disponibilidad de la información:** | | | | | 01/01/2024 | | | | | | |  | |  | |  | **Variable 2** | | | | | | | | | | | |  | |  | |  | **Nombre:** | | | | | Numero de servidores públicos de la administración pública municipal | | | | | | |  | |  | |  | **Descripción de la variable:** | | | | | Se refiere al número total de servidores públicos de la administración pública municipal | | | | | | |  | |  | |  | **Unidad de medida:** | | | | | Personas | | | | | | |  | |  | |  | **Fuentes (Medios de verificación)** | | | | | Informe anual. | | | | | | |  | |  | |  | **Frecuencia:** | | | | | Anual | | | | | | | . | |  | |  | **Desagregación geográfica:** | | | | | Municipio de Ocampo | | | | | | |  | |  | |  | **Método de recopilación de datos:** | | | | | Informes u oficios de resultados a través de la Unidad de Transparencia | | | | | | |  | |  | |  | **Fecha de disponibilidad de la información:** | | | | | 01/01/2024 | | | | | | |  | |  | |  | **Autorizado** | | | | | **Validado** | | | | | | |  | |  | |  |  | | | | |  | | | | | | |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |  | |  | | --- | |  | |  |  |  |  |  |  |  |  |  |  |  | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |

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Cabe mencionar que el Plan de Trabajo de la Contraloría Municipal se centrará en el Presupuesto que autorice el Ayuntamiento para el ejercicio 2023 y de igual manera estará enfocado al cumplimiento de la Agenda 2030 y los objetivos de desarrollo sostenible, especialmente el objetivo 16 “*Paz, justicia e instituciones sólidas”*, y en las metas 16.5 “*Reducir considerablemente la corrupción y el soborno en todas sus formas” y* 16.6 “*Crear a todos los niveles instituciones eficaces y transparentes que rindan cuentas”*.

**A T E N T A M E N T E**

**“Unidos Por Ocampo”**

**Ocampo, Guanajuato. A 17 de enero de 2023**

**Lic. David Misael Herrera Romero**

Contralor Municipal

PLAN DE TRABAJO CONTRALORIA

2023.

